



PURCHASE ORDER FORM

This Purchase Order is structured for East African importers procuring goods from China through 11Bay as sourcing and trade facilitation partner. The structure prioritizes risk protection and manageable cash flow for local businesses.

1. ORDER SUMMARY

Field	Details
Purchase Order No.	_____
Order Date	_____
Expected Shipment Date	_____
Incoterm (Incoterms 2020)	_____
Port of Loading (China)	<input type="checkbox"/> Shanghai <input type="checkbox"/> Ningbo <input type="checkbox"/> Shenzhen <input type="checkbox"/> Guangzhou <input type="checkbox"/> Qingdao <input type="checkbox"/> Tianjin <input type="checkbox"/> Xiamen <input type="checkbox"/> Other: _____
Port of Discharge (East Africa)	<input type="checkbox"/> Mombasa <input type="checkbox"/> Dar es Salaam <input type="checkbox"/> Djibouti <input type="checkbox"/> Berbera <input type="checkbox"/> Port Sudan <input type="checkbox"/> Other: _____
Final Delivery Location	_____

2. IMPORTER DETAILS

Field	Details
Company Name	_____
Registration Number	_____
TIN / PIN	_____
VAT Number (if applicable)	_____
Physical Address	_____
Contact Person	_____
Phone / Email	_____

3. SUPPLIER DETAILS

Field	Details
Company Name	_____
Business Registration No.	_____
Unified Social Credit Code	_____

Contact Person	_____
Phone / Email	_____

4. PRODUCT & VALUE DETAILS

Item Description	HS Code	Quantity	Unit	Unit Price	Total Value

| Subtotal | _____
 | Freight | _____
 | Insurance | _____
 | **Total CIF Value** | _____

5. PAYMENT STRUCTURE (IMPORTER-FRIENDLY)

Component	Structure
First Payment	50% of CIF deposited into Escrow (Stanbic Bank)
Escrow Agent	Stanbic Bank
Escrow Release Trigger	Upon submission of compliant shipping documents
Second Payment	50% payable upon cargo arrival / order pickup
Paying Party	Importer

Escrow arrangement protects both the Importer and Supplier. Funds are only released against verified shipping documentation.

6. TRADE FINANCE OPTION (OPTIONAL)

Field	Details
Financing Available	Up to 50% of CIF Value
Interest Rate	<input type="checkbox"/> 1.5% Per Month (Reducing) <input type="checkbox"/> 1.5% Flat
Tenor	_____
Repayment Source	Sale of Imported Goods

Trade finance subject to separate credit approval.

7. REGULATORY DOCUMENTS REQUIRED

Document	Required
Commercial Invoice	<input type="checkbox"/> Yes
Packing List	<input type="checkbox"/> Yes
Bill of Lading	<input type="checkbox"/> Yes
Certificate of Origin	<input type="checkbox"/> Yes
Certificate of Conformity (if applicable)	<input type="checkbox"/> Yes

Importer responsible for local customs clearance, duties, VAT, and regulatory compliance.

8. LIABILITY POSITION (11BAY)

11Bay acts strictly as sourcing and trade facilitation partner.

11Bay is not the principal buyer or borrower unless stated in a separate written agreement.

Currency fluctuation risk and repayment obligations remain with the Importer.

9. DECLARATION

The Importer confirms commitment to purchase the above goods under the stated commercial and regulatory terms.

AUTHORIZED SIGNATURES

Party	Name	Title	Signature	Date
Importer	_____	_____	_____	_____
Supplier	_____	_____	_____	_____

Document Control: PO No. _____